[Address of United Way location]

RE: Request to direct United Way donation to International Justice Mission Canada (86388 9283 RR0001)

[Date]

Dear [insert name of individual in charge of corporate giving or Human Resources Department],

I would like to direct my gift of [insert $ amount to donate] to the United Way to International Justice Mission Canada, a registered Canadian charity with a charitable registration number (**86388 9283 RR0001)**. I would like to make a request for a matching financial gift from [insert name of your company] for my recent contribution.

International Justice Mission Canada is part of a global organization that protects people in poverty from violence. IJM partners with local authorities to strengthen justice systems, rescue and restore victims, bring criminals to justice and scale the demand for protection. You can learn more about their work at [www.ijm.ca](http://www.ijm.ca).

IJM Canada adheres to the highest standards of financial accountability, working diligently to ensure that funds are allocated wisely to bring the greatest tangible relief to victims of violence. An all-volunteer Board of Directors sets policies and procedures and monitors the budget and expenditures. In addition, an independent accounting firm conducts an annual audit to verify that the organization complies with accounting principles and is a good steward of its financial resources. You can view recent annual reports, audited financial statements, and registered charity information returns at [www.ijm.ca/financials](http://www.ijm.ca/financials)

If you have further questions about IJM Canada, please contact Philip Calvert, National Director of Development, at pcalvert@ijm.ca.

If you require any additional documentation or information in order to designate this gift, please contact me by email at [insert your email address] or by phone at [insert your phone number].

Sincerely,

[Insert your name]